



Life Science Industry

# Registration Photo Guidance

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Photos are a vital part of your registration. If the photos you supply are not suitable, your registration will be delayed. Please follow the instructions below carefully so you can get it right first time.

## Photo style

The photo must be of the registrant:

- facing forward and looking straight at the camera
- in close-up of their face, head and shoulders with a recommended head height (the distance between the bottom of the chin and the crown of the head) of between 29 and 34 millimetres (standard Passport size)
- with a neutral expression and with the mouth closed (no smiling, frowning or raised eyebrows)
- with their eyes open and clearly visible (no sunglasses or tinted glasses and no hair across the eyes)
- free from reflection or glare on glasses, and frames must not cover eyes
- showing their full head, without any head covering, unless they wear one for religious beliefs or medical reasons
- with no other objects or people in the photo
- without shadows on the picture
- without anything covering the face – nothing should cover the outline of the eyes, nose or mouth, and
- not showing any 'red-eye'

## Photo size must

- be 45 millimetres high x 35 millimetres wide, the standard size used in photo booths in the UK, and
- not be trimmed or cut down from a larger photograph to the size of a standard passport photograph.

## Photo quality must

- be taken against a plain cream or plain light-grey background
- be printed to a high quality, such as photos printed by a booth or studio (photographs printed at home are unlikely to be of a high enough quality)
- be clear and in sharp focus
- be taken within the last month
- be in colour on plain white photographic paper
- not be torn, creased, or marked, and
- not have any writing on the front or back – except when one of the photos needs to be certified.



**TIP: CHECK THIS VISUAL GUIDE TO ENSURE YOUR PHOTOS ARE CORRECT BEFORE UPLOADING**



Approved ✓



Dont look away from camera ✗



No fashion hair covering ✗



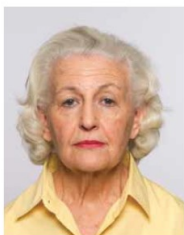
Approved ✓



Avoid covering face ✗



Keep hair off face ✗



Approved ✓



No glare on glasses ✗



Don't smile ✗

